

**TOWN OF LEESBURG**  
Town Hall  
25 West Market Street  
**AGENDA**  
Town Council Work Session  
July 27, 2015  
7:30 p.m.  
Council Chambers

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**1. Items for Discussion**

- a. Transparency Initiative (*Tab 01*)
- b. Downtown Parking Task Force Recommendations (*Tab 02*)

**2. Additions to Future Council Meetings (*Tab A*)**

**3. Information Memorandums**

- a. Loudoun Museum (*Tab 03*)
- b. Total Maximum Daily Load (TMDL) Follow-up (*Tab 04*)
- c. Arts & Cultural District Financial Incentives (*Tab 05*)

**4. Council Invitations**

*July 25* - Acoustics on the Green, 7 p.m., Town Green

*July 26* – Bluemont Concert Series (Black Sheep Reggae, 7-9 p.m., Courthouse Lawn

*July 31* – Blue Ridge Hospice Thrift Shop Ribbon Cutting, 10 a.m., 57 Catoclin  
Circle, NE (former Treasure House location)

*Aug 1* – Makersmith Innovation Forge Ribbon Cutting, 11 a.m., 71 Lawson Rd., SE

*Aug 1* – Acoustics on the Green (Don Chapman), 7 p.m., Town Green

*Aug 8* – Acoustics on the Green (Gary Smallwood), 7 p.m., Town Green

*Aug 15* – Acoustics on the Green (Bitter Liberals), 7 p.m., Town Green

*Aug 22* – Acoustics on the Green (Prescott Engle), 7 p.m., Town Green

*Aug 29* – Acoustics on the Green (Jennifer Daniels), 7 p.m., Town Green

**TOWN OF LEESBURG**

Town Hall  
25 West Market Street

**AGENDA**

Town Council Meeting

July 28, 2015

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
  2. INVOCATION: Council Member Butler
  3. SALUTE TO THE FLAG: Council Member Martinez
  4. ROLL CALL
  5. MINUTES (*Tab B*)
    - a. Work Session Minutes of July 13, 2015
  6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
  7. PRESENTATIONS (*Tab C*)
    - a. City of Gangneung South Korea Delegation
    - b. Veterans of Foreign Wars (VFW) Update
  8. PETITIONERS
  9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
    - a. Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Section 4 (TLCD 2010-0004) (*Tab 06*)

**RESOLUTION**

Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Section 4 (TLCD 2010-0004)

- b. Accepting Public Improvements, Releasing the Performance Guarantee and approving the maintenance guarantee for public improvements at PMW Farms Fort Evans Road Phase 2 and Riverside Parkway (TLPF-2009-0019). (*Tab 07*)

**RESOLUTION**

Accepting the Public Improvements, Releasing the Performance Guarantee and Approving a Maintenance Guarantee for PMW Farms Fort Evans Road, Phase 2 and Riverside Parkway (TLPF 2009-0019)

- c. Performance and Payment Bonds for the Reclaimed Waterline Agreement (Tab 08)

**RESOLUTION**

Approving a Performance and Payment Bond for the Stonewall Power Project Reclaimed Water Line Construction

10. PUBLIC HEARINGS

- a. TLZM 2015-0001 Poet's Walk (Tab 09)

**ORDINANCE**

Approving TLZM 2015-0001 Poet's Walk, a Concept Plan Amendment and Proffer Amendment to Allow Development of a 38,000 Square Foot Nursing Home in Oaklawn Land Bay MUC2

- b. TLZM 2014-0008 Village at Leesburg Concept Plan for Landbay C (Tab 10)

**ORDINANCE**

Approving TLZM 2014-0008 Village at Leesburg, Land Bay C, to Remove the Property from the H-2 Historic Corridor Architectural Control District and Amend the TLZM 2011-0002 Concept Plan and Proffers

11. RESOLUTIONS AND MOTIONS

- a. Appeal of BAR Decision: Demolition of Homes on Edwards Ferry Road (Tab 11)

**MOTION (to affirm)**

I move to AFFIRM and uphold the decision of the Board of Architectural Review granting approval of the demolition request in modified form as rendered on May 18, 2015 for the following case(s):\_\_\_\_\_.

OR

**MOTION (to reverse)**

I move to REVERSE the decision of the Board of Architectural Review as rendered on May 18, 2015 and approve the County's request for total demolition, without the modifications issued by the BAR, but subject to conditions #2 (require an architectural and archeological survey) and #3 (demolition allowed only after all building approvals are received) as set forth in the BAR's approval for the following case(s):\_\_\_\_\_.

OR

**MOTION (to modify)**

I move to MODIFY the decision of the Board of Architectural Review rendered on May 18, 2015, in the following manner:

- \_\_\_\_\_;
- \_\_\_\_\_;
- \_\_\_\_\_;

applicable for the following case(s):\_\_\_\_\_.

OR

**MOTION (alternate)**

I move \_\_\_\_\_.

- b. Minutes of March 10, 2015 (Tab 12)

**MOTION**

I move to rescind the approved minutes for the Regular Session Meeting of March 9, 2015 and approve the revised minutes as provided.

- c. Amending Resolution 2015-001 Making Councilmanic Appointments to add Liaisons to Leesburg Fire and Rescue Companies (Tab 13)

**RESOLUTION**

Making Councilmanic Appointments

12. ORDINANCES
  - a. None.
13. UNFINISHED BUSINESS
  - a. None.
14. NEW BUSINESS
  - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.
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## **REGULARLY SCHEDULED COUNCIL MEETINGS**

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

### **Petitioners**

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

### **Public Hearings**

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

### **Decorum**

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

## **OTHER COUNCIL MEETINGS**

### **Work Sessions/Committee of the Whole**

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

### **Closed Sessions**

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

## **TOWN COUNCIL AGENDA MATERIALS**

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at [clerk@leesburgva.gov](mailto:clerk@leesburgva.gov).

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.